GMUN Advisory Committee Meeting Minutes  
March 8, 2016  
1:00-2:00 pm  
665 McNamara Alumni Center

**In attendance:** Gayle Anderson, David March, Tonya Knutson, Katie Manthey, Megan Vimont, Jennifer LaFrance, Sarah Danner, Gina Rumore, Kevin McKoskey, Anna Brailovsky, Jane Pribyl, Jessica Weaver, Elizabeth Richardson

**Unable to attend:** Mary Kosowski, Latina LeFlore, Mackenzie Randolph

**GMUN Spring General Meeting**
- May 12, 2016 – 10:00-11:30 – McNamara Johnson Room
- Planning Committee: Mackenzie, Gina, Kevin, David, Latina
- Agenda topics were discussed:
  - IRB or IACUC and how their protocol systems work
  - Phasing out of HSA’s job aid
  - Institution-based salaries
  - Capital Equipment project updates
  - 3-day deadline
  - David shared topics from CAAC of Clinical Trials and UG
- Committee will meet, as well as check with Sue and Pamela for possible topics

**Jennifer shared CAAC Updates**
- Reviewed and discussed job aid Documenting Computer “Essential” Use
- Other topics reviewed by CAAC this past month

**Sponsored Projects Symposium IX Planning Committee Wrap-up**
- Sarah, Jennifer, Elizabeth, Anna, and Laura shared some results from evaluations
- 2017 Symposium X has been scheduled for Tuesday, 2/21/17

**Kevin updated on how the new SPA 3-day deadline is proceeding**

**S2S Discovery process update**
- Volunteers to the committee will be contacted in the next few weeks

**Next Meeting:** Tuesday, April 12, 2016, 1:00, 665 McNamara Alumni Center