GMUN Steering Committee Meeting
Monday, April 10, 2006
433 Johnston Hall, 9:00 am – 10:00 am

Attendees:  Faith Mrutu, Lisa Carlson, Ed Wink, Angie Vail, Michelle Orr, Randa Rosby, Sue Paulson, Lettie Ebbert

Absent:  Stewart McMullen, Rosalyn Segal

Introduction of new members

- Angie Vail, Computer Science and Engineering
- Michelle Orr, Bell Museum of Natural History
- Laura Geno, SPA, administrative support
- Current members also introduced themselves

May General User's Group meeting

- Thursday, May 11, 2006, 10:00-11:30 am, Coffman Theatre
- Randa will send message to general lists to hold date
- Topics/speakers
  - Grants.gov update - Ed
  - 24-hour SPA deadline effective May 1st / presenter, Ed followed by question & answer session
    - Clarify 24-hour deadline
    - Needed to perform fiduciary responsibilities
    - Lisa – 24-hour SPA deadline leads in to grants.gov
    - Discussed how new procedures will impact submitters
  - Internet charges and meal per diem while traveling on a sponsored account (Ed, LaCretia, Mike Volna)
  - EGMS bridge demo (WinAnn, Jason Myers)
  - Alternative topic – OIG’s work plan for this year
    - Start effort period has been delayed one week
- Will check with coordinate campus sites to see which need ITV setup

Operating Principles/Procedures

- Key contact roles and list need to be reviewed
  - Develop strategy for updating list and listserv, and shaping the role of the key contact
- Key contact role committee formed
  - Ed, Sue, Michelle, Ros, Laura
  - Randa will call meeting
- At May Steering committee meeting time will be spent exclusively reviewing operating principles/procedures

Next Meeting:  Monday, May 8, 2006, 433 Johnston Hall, 9:00-10:00 a.m.