GMUN Advisory Committee Meeting Minutes
December 11, 2012
1:00-2:00 pm
665 McNamara Alumni Center

Attending: Aaron Schilz, David March, Pat Jondahl, Rachel Surber, Launa Shun, Kendall Choate, Julia Steinkopf, Pamela Webb, Elizabeth Rumsey (speaker phone)

Unable to attend: Sue Paulson, Lori Buboltz, Rita Bolluyt, Kersten Warren, Kirsti Hendricksen (maternity leave)

Corey Graves has notified the committee that he is unable to complete his term so nominees will be requested via the GMUN listserv

Discussion was held on topics’ organization and gathering info from community

- Current/pending problems and potential solutions will be the first topic to address
- A workgroup will be organized to identify sub issues
- Kendall, Aaron, and Pamela will lead the group

Additional topics for discussions in the future:

- Kendall suggested including IPA’s (Interagency Personnel Agreements)
- Pamela added a topic for spring 2013 of SPA’s new website and feedback from the community
- Maintaining Other Support Pages: best practices, tips, tricks, etc.
  Challenge(s): accuracy, monitoring, knowing what should be included and what MUST be included
- PRF routing: when there's an exception to the rule, what to do then?
  Challenge(s): how to be proactive when there’s an exceptional proposal, keeping administrators informed and in agreement
- NIH inflation: yes, no? if yes, how much?
  Challenge(s): knowing what's important when crafting a budget, how to interpret NIH notices, and what it means at the U
- PI meetings: best practices. how often? what you present? how you present it?
  Challenge(s): avoid information overkill, clear messages, accurate reporting, etc.
- Internal, departmental proposal "deadlines" - how much lead time do you give 'em?
  Challenge(s): working with investigators across departments, different deadline expectations

Pamela updated on the start date of 1/2/13 for Brian Herman, new VP for Research

Next Meeting: Tuesday, January 8, 2013, 1:00 p.m., 665 McNamara