Attendees: Gayle Anderson, Karen Hawkinson, Sue Paulson, Sandra Keith, Julia Sytina, Andrea Marshall, Pamela Webb, David March, Karin Matchett

Unable to Attend: Roger Wareham, Lezlie Nordquist, Sallie Quammen, Edie Nelson, April Coon, Pam Wilson

Plan for NSF RCR Requirement

- Pamela explained plan created by Michele Chin-Purcell and her group.
- FIRST will monitor and record with implementation for proposals submitted January 4th and after.
- Changes also being made with NIH training grant system.

Flexible Period Report discussion

- Sue led discussion to ascertain which fields are most important in reporting. She will create a mock up and bring to next meeting for review.

Partnering up with Training Services on a Reporting Curriculum

- Sue stated that the BPO units and training services have created and will be conducting pilot classes beginning Spring 2010.

Update on the Data Warehouse Requirements gathering

- Sue updated that the group has been categorizing, eliminating dups and continuing to go through requirements and making their recommendations.
- Notice with findings will go to campus end of month.

Updates – ARRA, PRF project, symposium, others

- ARRA – Reporting Summary of 2nd reporting ARRA deadline went very well overall (Sue).
- PRF – In testing through end of January with predicted end of March release (Pamela).
- Symposium – New research administrator registration opened today with close expected today. General registration opens 1/14/10. Pamela shared zip drive sample to be given to symposium attendees.

Next Meeting: Tuesday, February 9, 2010, 433 Johnston, 1:00 p.m.