GMUN Advisory Committee Meeting Minutes
March 13, 2012
1:00-2:00 pm
665 McNamara Alumni Center

Attending: Aaron Schilz, Pamela Webb, Sue Paulson, Kendall Choate, Mary Haverkost, Rachel Surber, David March, Kirsti Hendricksen, April Coon, Jackie Lee, Lori Buboltz, Roger Wareham (speaker phone)

Unable to attend: Julia Steinkopf, Jordan Webb, Corey Graves

NIH grad/postdoc cap

• Pamela shared that according to NIH, rate or ceiling is to be used for NIH grad/postdoc salaries
• U of MN’s current policy is amount

Final fixed price policy and procedure

• Pamela reviewed new policy and procedure; use of fixed price form is optional
• Please review form and email any suggestions for improvement to Pamela by March 20th

GMUN General Meeting, 5/10/12, 10:00 a.m., McNamara Johnson Room

• Planning committee: Kirsti, Julia, Jackie, Rachel
• Possible agenda items generated include:
  o Spectrum updates
  o Fixed price policy and procedure
  o A-21 grant reform update
  o Other suggestions from fall general meeting evaluations

Other discussion

• Nominations for GMUNAC committee will be requested by end of March
  o Terms will expire for 3 committee and 1 central unit member
• Jackie asked if there have been any RCR policy updates since May 2011 in continuing education
  o There have not been any updates
  o Questions can be referred to Carol Foth
• Too many system emails to PIs about effort have been reported to Jackie
  o Pamela stated that an original and 3 reminders will be initiated over the course of the certification cycle; she will check with David Hagen
  o Discussion on PIs trouble with HSAs
• Jackie queried whether entrepreneurial leave has been activated
  o Pamela shared that no plans have been rolled out to date
April has been working with Frances Spalding on research administrators’ training needs. Frances will send a message to GMUNAC requesting suggestions.

Next Meeting: April 10, 2012, 1:00 p.m., 665 McNamara Alumni Center