GMUN Advisory Committee Meeting Minutes
February 14, 2017
1:00-2:00 pm
665 McNamara Alumni Center

In Attendance: David March, Anna Brailovsky, Amy Bicek-Skog, Kevin McKoskey, Mary Kosowski, Tonya Knutson, Sarah Danner, Elizabeth Richardson, Jessica Weaver, Heidi Huff, Mackenzie Randolph, Mia Rampi-Lambertz

Unable to Attend: Jillian Rung, Gina Rumore, Nicole Pilman

April Coon – MN-GEMS
- April gave an overview of the MN-GEMS committee charge and process to date
- Focus groups have been held involving faculty and departments to gather their specific pain points and requirements with the new system
- Jessica asked if the committee was interested in providing their feedback and it was decided they will respond to the white paper

Elizabeth Fedie stepping down from committee / replacement
- Will replace Elizabeth when recruiting for new committee members in March

Update from SPA Symposium planning subcommittee
- Lengthy waiting list – discussed no shows
- Suggested that after 1-2 no shows will be required to sit out the following year

SPA Updates - Kevin
- Shared information on the Interim RPPR and new search process in Commons

RCO Updates – David
- Led a discussion on allowable flight seating options

CAAC Updates – Heidi
- Reviewing CA credits for professional development list
- Upcoming mentor/mentee lunch
- CA Fly America Act training
- Working on RCO heat map and community of practice website

Committee goals for 2017 – Jessica
- Conducting a training of the pre-award process from proposal through award setup was a suggestion from Kevin
- Job aids, checklists, or best practices could be used
- Kevin will outline for next meeting
- Committee can make other suggestions
- Jessica suggested a chair’s project of forming a study group for external certification/CRA exam

Next Meeting: Tuesday, March 14, 2017, 1:00 p.m., 665 McNamara Alumni Center