GMUN Steering Committee Minutes
Monday, August 9, 2004

Attendees: Randa Rosby, Terri Ritz, Mary Olson, Win Ann Schumi, Rosalyn Segal, & Sue Paulson

1. Review July 12th’s minutes
   a. Committee should send emails to pre/post-award groups. Shouldn’t reply to listserv.
      i. Holly will check with Mary Bendtsen where the reply goes
      ii. Should have “do not reply” on all outgoing emails
   b. GMUN email is ready
      i. Randa will draft an email announcing the room, date, website location and send to
         Holly to send to the groups. Will follow up in 1-2 weeks with an agenda.
   c. Website is up. FAQs posted, need to be expanded
      i. Holly will consult with Brittany on EGMS questions
      ii. Website is hidden under policies & procedures. Holly will talk to Ed about Brian
         putting it in a different location or bolding the link.
   d. Rosalyn sent email on how the committee is selected. Needs to be sent back from Ed.
   e. GMUN group agenda
      i. Electronic Submission-15 minutes
         1. Reinforce, address any issues
         2. FedEx has improved the late submissions
            a. Get a policy answer on fees for late submissions
      ii. Effort Travel (couple with cost-sharing?)
         1. If you mark the box, what goes into comments?
         2. Who is charged
         3. What are SPA’s requirements? Is it up to the department?
         4. CUFS # in the box would be helpful
      iii. PRF Questions
         1. Effort & graduate students (present at the end?)
      iv. Cost-sharing/ECRT (Kevin McKoskey and/or Steve Bradley present on front-end)
         1. One-to-one accounts
         2. 3rd party/external contractors
         3. How to administer cost-sharing in proposals and awards (Training
            Services offers classes)
         4. 30 minutes
      v. eResearch central roll out
         1. REPA & ARMER will roll out and be accessible through eResearch by
            September 22nd
         2. 15 minutes
      vi. Randa will call Ed about topics

2. Sponsored Search Database
   a. Postponed until next meeting

Meeting Adjourned at 10:11 AM