GMUN Steering Committee Minutes
Monday, December 12, 2005
433 Johnston Hall, 9:00AM-10:00 AM

Attendees: Stewart McMullan, Randa Rosby, Rosalyn Segal, Mary Olson, Faith Mrutu, Frances Spalding, Sue Paulson, Lisa Carlson, Ed Wink

Randa will send nominees’ names to Lisa to forward to Tim & Mike.

EGMS-Frances Spalding
Overview: When bugs come up in the system, how does EGMS handle the problem, what the best process is, and what method is best for feedback?

- EGMS/eResearch is now under one umbrella, which includes the following: RSPP, ROHP, REPA, RCR, ARMER, ECRT, EGMSi, eResearch, Expertise Database, Experts@MN, Forms Nirvana, IBC, grants.gov, and proposal prep, to name a few.
- Do appreciate calls
  - Users are unfortunately the best testers
- Have program (enterprise system) to collect bugs (Bugzilla)
  - Receive call, enter into Bugzilla
    - Prioritize with Brittany Lloyd and Win Ann Schumi
  - Now there are more systems that compete with scarce resources. grants.gov is the next big item on the agenda. Working progress creating bridge to create PDF as attachment, copy of RNR forms so won’t do entry initially, but will give fields.
  - Who’s testing? Involve end users?
    - In the past, have done with newer forms and asked users to come to labs
    - Periodic testing- group to go to that shifts from time to time.
  - Starting an users group again is on the agenda
    - Should be a subset of GMUN
    - Track callers (presently do)
    - Continue with prototype successes
- Agenda is set by Win Ann or deans. grants.gov sets the date for us.
- EGMS Team:
  - Frances: proposal prep, FormsNirvana, Experts, RCR
  - Rodney: RSPP, ROHP
  - Joy: PeopleSoft, EGMSi, ARMER, IBC (now full-time with EFS)
  - Jill: REPA, ECRT
  - Tony: EGMSi, helpline
- Frances will speak at the GMUN Large Meeting in May
  - Identify(track) problems
- When a user calls, team goes to the test proposal and tries to duplicate the issue. It then is entered into Bugzilla. If the issue cannot be duplicated, then the team can’t send to the programmers at Bugzilla. It takes approximately 3 weeks to Bugzilla. Every 2 months the team prioritizes the list, and the external side is a higher priority than internal.
  - Time line for user group
    - Update GMUN, email, link
- R21 Modulars- figured out ways to trick the system
- On-campus- full EGMS functionality (40% NIH were electronic)

Sue gave updates on Business process/requirements from database for grant reporting.

Next meeting: Monday, January 09, 2006, 433 Johnston, 9:00-10:00 AM