Introduction

The principle of sharing indirect cost recovery (ICR) revenue recognizes the interdisciplinary nature of many of our research programs and projects. Sharing ICR revenue is an attempt to recognize and balance the cost of infrastructure and administrative expenses associated with such interdisciplinary projects and to provide some funding for these costs to participating colleges.

The procedure outlined below is an optional tool for colleges to use to share ICR for collaborating projects. If they choose to use it, SPA will disburse the ICR to the collaborating collegiate units based on their respective fraction of ICR earned in an award year.

Criteria for sharing of ICR revenues

Sharing of ICR among collegiate units can occur for a sponsored project when all of the following criteria are met:

1. ICR revenue sharing is applicable to new and competitive renewals only (existing arrangements are exempt);
2. overall project budgets must be $100,000 or greater in total annual costs; and
3. the minimum ICR must be $1,000 per departmental unit.

The types of proposals and programs in Exceptions below are exempt from this procedure.

Procedures to be followed when criteria are met

A. Agreement for revenue sharing must be set at time of proposal and will be bound by the deans’ signatures on the PRF.

B. The partitioning of ICR between collaborating collegiate units will be facilitated by separate CUCS accounts established by SPA, at time of award, that specify the total direct costs and ICR attributable to each unit.

These amounts will be derived from budgets submitted at time of grant proposal or at time of award. If separate budgets are not provided at time of grant proposal, then a statement that ICR will be shared must be entered on the PRF (item 12, text box). Prospective budgets will reduce delays at time of award set-up.
C. The principal investigator will retain discretion to redistribute budget allocations among sub-projects. The unit with primary responsibility for the sponsored project will monitor all separate CUFS accounts, but responsibility for deficits on individual accounts will remain with the unit managing that account.

Exceptions to sharing ICR revenues

The following types of projects and proposals are exceptions to the above criteria and associated process:

1. Program Project and Center Grants\(^1\): all identifiable projects and cores will be set up as separate accounts with the eligible ICR, even if they do not meet the criteria above. This recognizes the separateness of the cores and projects as they were proposed for the grant. The PI is not required to have separate accounts with areas outside of his/her home area.
2. Training Grants: all ICR remains with the unit having primary responsibility for the grant.

\(^1\)Examples are: NIH Program Project Grants, or DOD Cooperative Agreements, or Center grants that have individual budgets for various programmatic aspects of the project or activity.