The “Smarter” PRF

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Making a Smarter Electronic Form

As part of a university streamlining priority, the Proposal Routing Form is being made more flexible, accommodating and timely. Reduced data entry, automated data lookups and more effective communication mechanisms are also part of the smarter Proposal Routing Form. Colleges, departments and the central office will all benefit from the enhancements.

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Priority PRF Enhancements

- Update the User Interface (UI) and make the form more functional

- Allow Departmental and Collegiate approvers the ability to approve the PRF at anytime after the PI(s) have signed the PRF

- Provide an Approval Matrix tool that can be used to select a “canned” list of approvers based on Department or College
PRF Enhancements have been Implemented

• An enhanced user interface and improved functionality was rolled out to University at the end of day June 6

• Currently resources are focused on:
  – Resolving the minor bugs that were introduced with the enhancements
  – Completing the parallel routing functionality
New Key Features in the PRF Today

• A more pleasant user interface
  – Rather than looking like a paper form it now looks and acts like an electronic form
• Additional questions display based on answers
• Calendar data lookup windows
• Person, department and job title searches
• Multi-PI check box indicator
• RSPP protocol study searches
Finding Help when Completing a PRF

Help options are available within the PRF.

Or Contact the eRSS Help Desk
Email: help@egms.umn.edu
Phone: 624-1600
Upcoming PRF Key Enhancement

- **PRF Parallel Routing**
  - The PRF routing and approval function did not change with the June 6 release
  - Parallel routing will allow all approvers on the routing chain to sign the PRF simultaneously after the PI(s) have signed and prior to SPA approval
  - We expect to announce when parallel routing will be ready in the next RNO
PRF Demo

http://egmstest.oit.umn.edu/egms/

And

Questions & Answers
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