MEMORANDUM FOR GRANTEES

FROM: AIR FORCE OFFICE OF SCIENTIFIC RESEARCH (AFOSR)
875 N. Randolph St. Ste 325
Arlington, VA 22203

SUBJECT: Timely Financial Performance

1. The Air Force Office of Scientific Research (AFOSR) sincerely values the outstanding working relationship it has always enjoyed with the research community and is taking this opportunity, in the spirit of partnership, to alert you to an issue that could compromise efforts of all in advancing AFOSR-sponsored Basic Research.

2. As the Air Force continues to function under a Continuing Resolution and faces the possibility of Sequestration and budgetary shortfalls, timely expenditures are more essential than ever for retaining our present funding and receiving new dollars in the future. Consequently, AFOSR is making every effort to obligate our grants in a timely fashion. However, obligations are only one part of the expenditure picture. Monthly billing and steady expenditures rates from the institutions are also essential. When billings are not up to date, or expenditure rates we are at risk for losing the funds. This could result in the termination of existing grants and would compromise our ability to award new efforts and progress in basic research initiatives.

3. Please convey to your billing offices the importance of this initiative in our combined effort to continue advancing basic research. Soon our Program Officers will be reviewing all grants, and AFOSR will be directly contacting institutions whose billing is not timely. For any clarifications/questions/discussion of this issue, please contact Mr Ricky Lawrence at rickey.lawrence@AFOSR.af.mil.

Dr. Joan Fuller, Director
Office of Business Integration
Air Force Office of Scientific Research

February 11, 2013

The Air Force Basic Research Manager
Today's Breakthrough Science for Tomorrow's Air Force